

## Salesforce Technical Trainer - Indianapolis, IN

### About PepUp Tech

PepUp Tech was founded in 2016 to help underrepresented groups gain access to careers in the tech industry through our three core programs: Young Tech Explorers, Salesforce Bootcamp, and Salesforce Virtual Academy. While the tech career ecosystem is one of the fastest growing industries in the United States it is also the least diverse. By running programs that give bright, motivated, underserved students the skills, mentors, and confidence needed to begin careers in tech, PepUp Tech has developed a scalable model of workforce development that will benefit thousands of young people and the tech industry as a whole. <https://www.pepupotech.org/>

### About YES INDY

Originally known as Youth Employment Services, YES Indy has empowered over 6,000 low-income, out-of-school Marion County residents since 2003 through barrier-busting support (such as vouchers for child care, legal assistance, housing, or transportation), career services, and connection to education, training, and job opportunities. Acting as a guide and intermediary, EmployIndy utilizes its network of local community organizations as the purveyors of YES Indy services. <https://employindy.org/youth-services/yes-indy/>

### About EmployIndy

EmployIndy was formed in 1983 as a result of the federal Job Training Partnership Act (JTPA), and was charged with directly delivering workforce services to Marion County residents. After five years of delivering a wide range of services to job seekers, EmployIndy's leaders created the Indianapolis Network for Employment and Training as an umbrella marketing entity to signal the integration of workforce development services. <https://employindy.org/about/>

### Position Summary

PepUp Tech is committed to providing students with the necessary skills and aptitudes needed to secure employment in the Salesforce ecosystem. This year we are partnering with EMPLOYINDY and YES INDY to deliver Salesforce training to a pilot cohort of 15 students.

- Classes are Monday - Thursday
- Classes run from 9:30am - 12:30pm
- One Office hour per day Monday - Thursday 12:30pm - 1:30pm
- Class will run 8 weeks starting March 30th

### Here's what you will be doing

- Conducting live classroom training
- Deliver training assessments (quizzes and practice tests)
- Guiding students through group work and/or superbadge completion
- Populating Learning Management System with course content for students
- Record classroom attendance and coursework completion

### Here's what we are looking for

- Bachelor's Degree or relevant experience
- Experience using Salesforce applications
- Total of three or more Salesforce Certifications
  - Required: Salesforce Admin Certification
  - Required: Salesforce Advanced Admin Certification
  - Required: Salesforce Platform App Builder Certification
- 3+ years Salesforce Consulting/ Salesforce Administrator Experience
- 3+ years Salesforce training, technical or functional Instruction Design and Content Development experience, focused on training content (or other relevant experience)



- Use of Learning Management Systems for publishing e-Learning content
- Understanding of latest training industry developments, innovations, and techniques
- Attention to detail, proofreading, and writing in a user-friendly manner
- Ability to create and collaborate in a virtual environment, including use of video conferencing tools
- Experience working with students who have varying levels of education and backgrounds

#### **Other Desirable Skills**

- Advanced Degree
- Experience working with diverse populations in underserved communities
- Strong aptitude for verbal and written communication, presentation, and relationship development
- Working knowledge of Microsoft Excel, PowerPoint and Google Suite
- Other Salesforce Certifications

#### **Our commitment to you**

PepUp Tech is an Equal Employment Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender perception or identity, national origin, age, marital status, protected veteran status, or disability status.

#### **Ready to apply?**

Please email your resume and cover letter to [selina@pepuptech.org](mailto:selina@pepuptech.org)